

MPLA Executive Board Meeting Agenda

MPLA Executive Board

DRAFT Agenda

Wednesday, 02 October 2002 1 - 5 PM

Brahms meeting room, Ramada Suites, Fargo, ND

PLEASE NOTE THE START TIME OF 1: 00 PM; the CONFERENCE PROGRAM AS PUBLISHED IN THE NEWSLETTER IS NOT CORRECT.

- I. Welcome and call to order
 - o Introduction
 - o Accept or amend agenda
 - o Approve minutes -- 13 July 2002 Meeting Minutes
- II. Orientation of new Board members
 - o Communications (Iverson)
 - o Finances (Edelen)
 - o Position responsibilities - manual of procedures, long-range plan (Hatfield)
- III. Officer/paid staff reports (30 print copies needed ; most Board members will download and bring their own Board reports)
 - o President - Iverson (O-1) - defer to Saturday meeting
 - o Vice-President - Hatfield (O-2) - defer to Saturday meeting
 - Long Range Plan 2002 Update
 - o Past-President - Rea (O-3)
 - Audit report
 - Evaluation
 - of Executive Secretary
 - of Newsletter Editor
 - o Executive Secretary - Edelen (O-5)
 - Financial Report, Membership Statistics
 - Revised/updated job description
 - o Newsletter Editor - Jackson (NE) - defer to Saturday meeting
 - o Webmaster - Chaney (WE) - defer to Saturday meeting
- IV. Action items and updates (30 print copies needed)
 - o 2002 conference (Hatfield)
- V. Committee Reports (30 print copies needed)
 - o Electronic Communications - virtual meetings (Dan Chaney)
 - Electronic Communications Executive Board Survey
 - o Continuing Education Committee (Lou Anderson)
 - o Awards Committee (Kaite Mediatore)
 - o Bylaws Committee (Dana Boden)
 - Board Choice Nominees
 - timeline for nominations
 - coupon good toward registration for next conference
 - 2nd year membership at half-price
 - Evaluation form for webmaster
 - Revised job description for Executive Secretary
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 - o Intellectual Freedom Committee (Dorothy Liegl)

- Nominating Committee (Suzanne Taylor)
 - Professional Development Grants (Kay Christensen)
 - Public Relations/Membership Committee (Elizabeth Fox)
- VI. Section and Interest Group Reports (30 print copies needed; please number as below)
- Academic SE-1
 - Children and School SE-2
 - Government Documents SE-3
 - New Members Roundtable SE-4
 - Preservation, Archives and Special Collections SE-5
 - Public Library and Trustees SE-6
 - State Agencies, Cooperatives & Systems SE-7
 - Technical Services SE-8
 - Interlibrary Loan Interest Group IN-1
- VII. State reports (30 print copies needed, please number as noted below)
- ST - 1 Arizona
 - ST - 2 Colorado
 - ST - 3 Kansas
 - ST - 4 Montana
 - ST - 5 Nebraska
 - ST - 6 Nevada
 - ST - 7 North Dakota
 - ST - 8 Oklahoma
 - ST - 9 South Dakota
 - ST - 10 Utah
 - ST - 11 Wyoming
 - ST - 12 New Mexico
- VIII. Announcements
- IX. Retiring board members share insights and materials and give notebooks to incoming board members
- X. Next meetings
- October 5, 2002 Fargo, Chrystal I meeting room, Ramada Suites (noon - 2:30)
 - January 4, 2003 Denver, Warwick (9 AM - 3 PM)
- XI. Adjourn