



# MOUNTAIN PLAINS LIBRARY ASSOCIATION

## MPLA Executive Board Meeting

June 14, 2023 11:00 a.m. Central Daylight Time; 10:00 a.m. Mountain Daylight Time  
9:00 a.m. Pacific Daylight & Mountain Standard Time  
by Zoom Videoconference

<b>PRESENT (indicated by **)</b>			
<b>Name</b>	<b>MPLA Position</b>	<b>Name</b>	<b>MPLA Position</b>
**Amadee Ricketts	President	**Shay Beezley	Professional Development Chair
**Robin Hastings	Vice President/President Elect	**Robin Hastings	Program Council
**Brenda Hemmelman	Past President	**Amber Kent	AZ State Rep
**Luise Davis	Recording Secretary	Elena Rosenfeld	CO State Rep
**Judy Kulp	Executive Secretary	**Maribeth Shafer	KS State Rep
**Roy Degler	System Administrator	Rachel Rawn	MT State Rep
**Melanie Argo	Newsletter Editor	**Randi Monley	ND State Rep
**Brenda Hemmelman	Administration Committee Chair	Michael Straatmann	NE State Rep
**Mary Ann Thompson	Awards Committee Chair	**Erin Wahl	NM State Rep
**David Alexander	Bylaws Committee Chair	**Luise Davis	NV State Rep
Shanna Smith-Ritterhouse	Communications Co-Chair	**Gloria Farmer	OK State Rep
**Jennifer Williams-Curl	Communications Co-Chair	**Melanie Argo	SD State Rep
**Leslie Langley	LI Committee Chair	**Brandon Bowen	UT State Rep
**Erin Wahl	Membership Committee Chair	**Judi Boyce	WY State Rep
	Nominating Committee Chair	**Annie Epperson	Archives Task Force Chair
**Brenda Hemmelman	Past Presidential Advisory Council Chair		Webinars Task Force Chair
**Brandon Katzir	Webmaster		

## AGENDA

### **Welcome and Call to Order.** *Amadee Ricketts, President*

Amadee called the meeting to order at 11:00 Central Daylight time.

### **Introductions**

### **Minutes of March 10, 2023, Board Meeting.** *Luise Davis, Recording Secretary*

Randi moved to accept as amended; Amber seconded. Approved.

## Action/Discussion

- \* Succession Planning. *Amadee Ricketts, President*

Judy is retiring as Executive Secretary on April 1, 2024. A review of the job's structure will need to be done prior to Judy's departure.

- \* Financial Review and Recommendations. *Robin Hastings, Chair, Accounting Review Committee*

Robin presented an overview of the topics discussed by the Accounting Review Committee. Elena, Jennifer, David, Judy & Robin met as the committee. Made recommendations about looking at different types of digital payments and looking at Leadership Institute structure.

- Duplicating account access. *Amadee Ricketts, President*

Judy is working on duplicating access so that we can't be locked out.

- Payments review committee / work group. *Amadee Ricketts, President*

Amadee, Roy and Brandon will review payment options. Current software accepts Paypal Standard, Stripe, Authorize.net, Braintree, Check/Cash but not Venmo or Zelle. We do have a Zelle account.

- Membership/association management platform review committee / work group. *Amadee Ricketts, President*

Roy and Brandon will need to be involved with this. Memberclicks needs to be reviewed and other platforms need to be considered. Maribeth is willing to be involved with this group.

- \* New Logo and Promotional Materials. *Jennifer Williams-Curl, Chair, Communications Committee*

New logo launched in May. Jennifer is asking for a budget to purchase table runners for each state. Brenda moved that up to \$1300 be used from this year's budget to purchase new table runners with the new logo. Randi seconded. There was further discussion. Brenda amended the motion to approve up to \$1500 be used. Randi seconded. Approved.

- \* Google Workspace & other tools. *Amadee Ricketts, President and Roy Degler, System Administrator*

Roy wants to offer several classes on Google Workspace during July. Most important is Google Spaces. He will set up sessions.

- \* Manual of Procedures updates, PPAC description and Past-President's responsibilities. *Brenda Hemmelman, Past-President*

Manual of Procedures needs to be updated. PPAC description is updated. Past-President's Advisory Council responsibilities have also been updated. Judi moved that we accept changes for the Past Presidents Advisory Council description as presented. Jennifer seconded. Approved. Randi moved that the Past President's responsibilities be accepted as presented. Maribeth seconded. Approved.

## **Financial and Membership Report**

- \* Budget & Membership Statistics. *Judy Kulp, Executive Secretary*  
Judy reviewed reports.

## **Officers and Committees**

Individuals with \* have additional discussion or information items. All other reports will be accepted electronically without discussion.

\* President – *Amadee Ricketts*. OLA Conference Update; ULA 2024 Status.

We are awaiting for final accounting from OLA. AI

\* Past-President – *Brenda Hemmelman*. Past Presidents Advisory Council Update

Past Presidents will be having a dinner together at ULA. They are interested in how they can serve as mentors to membership.

Vice-President/President-Elect – *Robin Hastings*

Administration – *Brenda Hemmelman*

Awards – *Mary Ann Thompson*

Bylaws and Procedures – *David Alexander*

Communications – *Jennifer Williams-Curl, Shanna Smith-Ritterhouse*

\* Leadership Institute – *Leslie Langley*. 2023 Leadership Institute Update

27 people in the co-hort. All went well. Committee met on May 24 for a wrap-up. They will be re-working the MOP, to be presented at the next executive board meeting.

Leadership Institute Committee for 2023-24 is Leslie Langley, Amadee Ricketts, Brenda Hemmelman, Mary Soucie, Tim Miller, Victor Baeza, Dan Stanton, and Judy Kulp.

Membership – *Erin Wahl*

Nominating Committee – *Stephen Sweeney*

Professional Development – *Shay Beezley*

Program Council – *Robin Hastings*

Archives Task Force - *Annie Epperson*

Past Presidents Advisory Council – *Brenda Hemmelman*

### **State Representatives**

Individuals with \* have discussion or information items. All other reports will be accepted electronically without discussion.

*Arizona – Amber Kent*

*Colorado – Elena Rosenfeld*

*Kansas – Maribeth Shafer*

*Montana – Rachel Rawn*

*Nebraska – Michael Straatman*

*Nevada – Luise Davis*

*New Mexico – Erin Wahl*

*North Dakota – Randi Monley*

*Oklahoma – Gloria Farmer*

*South Dakota – Melanie Argo*

*Utah – Brandon Bowen*

*Wyoming – Judi Boyce*

### **Final Announcements**

### **Adjournment**

Meeting was adjourned at 12:17 Central Daylight Time.