



MPLA Executive Board Meeting

July 10, 2024, Zoom

Meeting Minutes

Present: David Alexander (Bylaws and Procedures), Ryne Andal (webmaster), Tricia Andrews (OK), Shay Beezley (Professional Development, Communications), Sarah Daniels (CO), Luise Davis (NV), Roy Degler (Server Administrator), Meg Flynn (UT), Robin Hastings (President), Brenda Hemmelman (SD), Amber Kent (AZ), Leslie Langley (Leadership Institute), Sherrie Mortensen (Executive Secretary), Cassandra Osterloh (Recording Secretary), Wynne Prindle (NV), Rachel Rawn (MT), Amadee Ricketts (Past-President)

Welcome and Call to Order (Robin Hastings)

Robin Hastings called the meeting to order at 11:00 am (Central).

Introductions were made by all.

Minutes of May 10, 2024, Executive Board Meeting (Cassandra Osterloh) – Cassandra does not have these. Luise sent them to Sherrie who will provide them to the board for the next meeting.

Action / Discussion - Follow up from past meetings (Robin Hastings)

Extend Recording Secretary term to two years plus other bylaw changes for electronic vote

“The term for Recording Secretary shall be approximately two years, or two conference cycles as described above.”

This was discussed at the last board meeting. The consensus was yes, but the thought was that the board should ask the incoming recording secretary, Cassandra Osterloh, if she would be okay with 2 years or should the change take place after her term. Cassandra stated she was fine with two years. This will now go to the membership for vote.

Sturgis parliamentary procedure to Robert’s Rules? (Robin Hastings)

Do we want to change the Bylaws to go with RRO? It possibly had been Sturgis because that was what was used by ALA at the time of the Bylaws write-up.

Article XI. Parliamentary Authority.

The rules contained in the latest edition of Sturgis, The Standard Code of Parliamentary Procedure shall govern the Association in all cases in which they are applicable and in

which they are not inconsistent with these Bylaws and any special rules of order the Association may adopt.

The President shall appoint one member of the Executive Board to serve as Parliamentarian during all Board and membership meetings.

Since this is in the Bylaws, it would need to also go to membership for a vote.

Change “Sturgis” to “Robert’s Rules of Order”? Shay – should we look at pros and cons and differences before determining a need to change. Amadee – a previous MPLA parliamentarian was familiar with Sturgis. Perhaps David Alexander can investigate this? Robin – president is to select one person for a meeting to be parliamentarian. Shay – perhaps we need to also change the bylaws to say that the chair of the Bylaws committee is the “appointed” Parliamentarian. David – no longer called Sturgis. Now Standard Code of Parliamentary Procedure. Whichever way we go, Bylaws will need to be updated.

Shay moved to assign someone to research the pros and cons of Sturgis and RRO before making any decisions impacting the bylaws. Roy seconded the motion. Rachel – should we leave it vaguer in the bylaws rather than naming a procedure. Shay – perhaps that should be left to those that are researching but usually a procedure is named. Motion carries.

David is happy to investigate and report back.

Change language around personal memberships as part of Institutional memberships

“but institutional memberships do include a limited number of personal memberships. Personal members added in this way have all the privileges of personal members who have joined as individuals.”

Here is the current language:

“Institutional members shall include libraries, firms or organizations who have an interest in or relationship to library work that have applied for membership and have paid annual dues. Institutional members shall not be entitled to the privileges of personal members.”

Adding extra personal members added under institutional membership will receive the same benefits as current personal members.

Amadee moved to accept the proposed language. Brenda seconded. Motion carries.

Will now go to the membership for voting.

Specific text around where the archives end up after dissolution of the org - change it to be less specific

“in one of the higher educational institutions hosting digital repositories along the Wyoming/Colorado - Front Range Urban Corridor running from Laramie/Cheyenne to Pueblo, Colorado”

Current bylaws do not state where archives would end up. The above is the proposed language. Amadee explained this and that we should look at a less specific language for more flexibility.

Roy – more generic on location would be better. Roy and Amadee – broad language would be better for what the future might look like.

Tricia moved to accept “...in the care and possession of a secure digital repository” to update the Bylaws. Leslie seconded the motion. Motion carries.

Will go to the membership for vote.

NOTE: Roy and Robin will work on getting all of the Bylaws changes set up for membership electronic voting and out to the membership to do so.

Manual of Procedure – Any reports or discussion?

(a bit of historical info) Shay: Began editing and updating formatting for Manual of Procedure. Including headings for accessibility and adding branding and cleaner, consistent look and format.

New Business (Robin Hastings)

Membership software update

In the beginning stages of transitioning from MemberClicks to Naylor. Robin, Roy, and Erin have begun meeting with Naylor to begin the process of transition. Robin wonders if the Administration Committee might want to meet with this group to look over the form and what is wanted and needed by us for and about the membership. Will continue to provide updates.

Committee volunteer process

The membership committee presented changes to how membership on committees might be handled a few years ago at the Montana conference (August 2022). The suggestion was to open committee memberships to all, rather than the current way in which the president assigns members and chair-people. Robin will be sending out a call to the membership to see what committees people are interested in serving on.

Membership Meeting Minutes vote result

Approved

Newsletter editor needed (next year)

Melanie Argo has resigned but will be working through 2024. Keep an ear open for whose you might know if you know of someone who might be interested. Robin will begin working on the next steps in searching for and hiring a new editor.

Leadership Institute update (Leslie Langley) – May 4-7, 2025; speakers: Sharon Morris and Jamie LaRue, \$10,000 speaker fee, no travel expenses needed; over the past year, have received a lot of questions and interest; application process August-beg of October, state reps will help to make decisions on attendees; mentor applications will open soon, too. Hope to have the theme soon. Will be looking at changing/increasing fees for attendees.

Financial Report (Sherrie Mortensen)

QuickBooks update and migration, as well as transition from Judy to Sherrie. There were some issues with the update and migration. Working through the issues and working with an accountant to make sure all is being taken of properly. Not all issues have been resolved yet.

Officers and Committees

Individuals with * have additional discussion or information items. All other reports will be accepted electronically without discussion.

*President – *Robin Hastings*

Past President – *Amadee Ricketts*

Vice President / President-Elect – *Erin Wahl*

Administration – *Amadee Ricketts*

Awards – *Ellen Fockler*

Bylaws and Procedures – *David Alexander*

Communications – *Shay Beezley*

Leadership Institute – *Leslie Langley*

Membership – *Erin Wahl*

Nominating Committee – *Brenda Hemmelman*

Professional Development – *Shay Beezley and Shannon Leaper*

Archives Task Force – *Annie Epperson*

Past Presidents Advisory Council – *Amadee Ricketts*

State Representatives

Individuals with * have additional discussion or information items. All other reports will be accepted electronically without discussion. (Are these all current?)

Arizona – *Amber Kent*

Colorado – *Sarah Daniels*

Kansas – *Maribeth Shafer*

Montana – *Rachel Rawn*

Nebraska – *Michael Straatman*

Nevada – *Luise Davis /Wynne Prindle*

New Mexico – *Erin Wahl*

North Dakota – *Randi Monley*

Oklahoma – *Tricia Andrews*

South Dakota – *Melanie Argo*

Utah – *Meghan Flynn*

Wyoming – *Judi Boyce*

Final Announcements

We will be meeting quarterly rather than every other month. Sherrie will “reschedule” and send out the new dates to the board.

Robin adjourned the meeting at – 12:02pm (Central).