

O-1 President's Report

May 8, 2024

• Executive Secretary recruitment and transition

- Worked with the Administration Committee to post and recruit for the Executive Secretary position ahead of Judy Kulp's retirement in March.
- Worked with Judy, new Executive Secretary Sherrie Mortensen, and other officers to complete transition tasks.

Committees

 Attended Communications, Leadership Institute, Membership, and Professional Development meetings as schedule allowed.

• Manual of Procedure

- o Incorporated updates approved at the March board meeting.
- Reviewed changes to the Leadership Institute description in Section 5; thanks to Brenda for the continued work on this; it will be up for approval at the May 8 meeting.

Newsletter

Submitted President's Messages for February/March and April/May newsletters

• Reviewed check requests and financial reports

Respectfully submitted,

Amadee Ricketts