

## **MPLA Archives & Preservation Task Force**

### **REPORT**

**6 June 2023**

Members of the TF: Roy Degler, Eileen Wright, Mary Ann Thompson, Stephen Boss, Annie Epperson (convener).

The group met on 28 August 2023, to talk through and confirm some changes to the Archives section of the Manual of Procedures. Stephen Boss was our lead on that work and did an excellent job removing the outdated elements (buh-bye DPL!) and bringing in the Association's new focus on preserving digital materials. We are working on new Memorandum of Understanding and Deed of Gift documents to support transferal of ephemera to our tangible archives (to be held at MSU-Billings).

Eileen and Mary Ann have made good progress on attaching metadata to the born-digital (more recent) Board Reports; these serve as pilot/practice for the historical items that will be digitized, as we know some things will have continuity (we've always had officers and, for many years, staff), while others will need to be addressed as we go.

One additional person is involved in the metadata work, and I'd like to propose that we give a free MPLA membership to Jeffery Flechsing, Special Collections & Archives Assistant at MSU-Billings. He has done much to move this work along, with Eileen's able leadership and guidance.

The digitization team has made progress too, tackling newsletters. The metadata team will turn their attention to those next.

Members of the Archives TF are considering a proposal to present at MPLA/ULA, updating folks on our progress. If Board members have idea about what would be best to include, I welcome those thoughts!

Respectfully submitted,

*Annie Epperson*