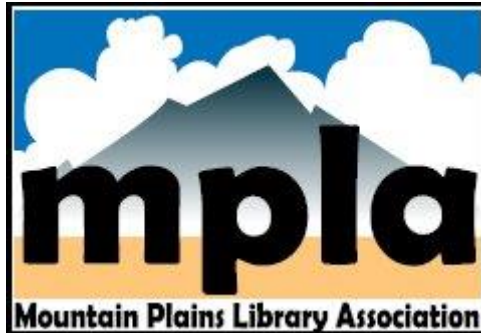




Financial Review

2019

REPORT

Mickey Coalwell & Annie Epperson

Members and past-presidents Mickey Coalwell and Annie Epperson met via Zoom on 4 November 2020 to review the documents that make up the Association's year-end summary financial statement (attached).

The impact of COVID-19 on our association cannot be minimized: postponement of the 2020 MPLA Leadership Institute, already low member-renewal rates are increasing as personal finances become even more tenuous, and the withdrawal from joint participation in the Utah 2021 Conference all result in loss of revenue. Under Judy Kulp's careful stewardship the Association is maintaining as best as we can hope.

The review team has no recommendations to make at this time. We encourage the Board to be as flexible as needed to maintain the health of the Association through these challenging years.

Respectfully submitted,

Mickey Coalwell & Annie Epperson

Nov 2020

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Register: 1st Bank Checking

From 01/01/2019 through 12/31/2019

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
01/02/2019			-split- Jobline PayPal	Deposit		X	1,611.82 23.97 1,587.85	5,313.91
01/02/2019			Dues:Zelle payments	Zelle payment -...		X	65.00	5,378.91
01/02/2019	1968	King Soopers	Fundraising Expense:G...	3 cards - Zelen...	30.00	X		5,348.91
01/04/2019	1963	King Soopers	Fundraising Expense:G...		10.00	X		5,338.91
01/09/2019		Zoom	Videoconferencing	2019 Subscript...	499.90	X		4,839.01
01/10/2019			Miscellaneous Expense...	Monthly Activi...	2.00	X		4,837.01
01/14/2019			-split- Grocery Card Program Checks	Deposit		X	663.00 258.00 405.00	5,500.01
01/14/2019			-split- Jobline PayPal	Deposit		X	1,952.89 23.97 1,928.92	7,452.90
01/14/2019		Postmaster	Postage	Certified 941 ...	7.90	X		7,445.00
01/16/2019		MemberClicks	MemberClicks	VISA Debit - ...	253.58	X		7,191.42
01/18/2019			Dues:Zelle payments	Zelle Payment ...		X	65.00	7,256.42
01/21/2019	1969	King Soopers	Fundraising Expense:G...	Grocery Card - ...	50.00	X		7,206.42
01/25/2019			Dues:Checks	Deposit		X	395.00	7,601.42
01/25/2019			Dues:Checks	Deposit		X	620.00	8,221.42
01/25/2019			Conference	KLA 2018 Con...		X	14,088.11	22,309.53
01/29/2019			-split- Jobline PayPal	Deposit		X	1,791.69 49.94 1,741.75	24,101.22

Register: 1st Bank Checking

From 01/01/2019 through 12/31/2019

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/01/2019	1970	Melanie Argo	Newsletter Editor	Feb/Mar 2019 I...	300.00	X		23,801.22
02/01/2019			1st Bank Liquid Assets...	Funds Transfer	20,000.00	X		3,801.22
02/04/2019			Fundraising:Grocery C...	Zelle pmt - Kul...		X	10.00	3,811.22
02/06/2019	1971	King Soopers	Fundraising Expense:G...	England-Biggs ...	110.00	X		3,701.22
02/08/2019			Dues:Checks	Deposit		X	330.00	4,031.22
02/08/2019		Post Office	Postage	Mail tax forms	9.00	X		4,022.22
02/08/2019		1st Bank of Lakewood	Miscellaneous Expense...	Monthly Activi...	2.00	X		4,020.22
02/15/2019			MemberClicks	VISA Debit M...	253.58	X		3,766.64
02/19/2019			Fundraising:AmazonS...	Deposit		X	93.32	3,859.96
02/19/2019	1972	LeAnn Weller	Prof Dev Grant Awards...	Weller	600.00	X		3,259.96
02/21/2019			Dues:Checks	Deposit		X	685.00	3,944.96
03/06/2019			-split- Jobline PayPal	Deposit		X	1,756.73 24.97 1,731.76	5,701.69
03/11/2019			Fundraising:Grocery C...	Zelle pmt - Kul...		X	300.00	6,001.69
03/11/2019			Miscellaneous Expense...	Monthly Activi...	2.00	X		5,999.69
03/11/2019	1973	Roy Degler	Web Hosting	MachForm upg...	29.00	X		5,970.69
03/12/2019	1974	King Soopers	Fundraising Expense:G...	Grocery Card ...	300.00	X		5,670.69
03/19/2019		MemberClicks	MemberClicks		253.57	X		5,417.12
03/25/2019	1975	Aubrey M. Madler	Leadership Institute Ex...	1st Quarter 201...	625.00	X		4,792.12
03/28/2019	1976	Melanie Argo	Newsletter Editor	April-May 201...	300.00	X		4,492.12

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From 01/01/2019 through 12/31/2019

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/29/2019	1977	Judy K Zelenski	-split-		1,780.53	X		2,711.59
			Exec Sec Salary		-3,552.30			
			Payroll Liabilities		0.00			
			Payroll Liabilities		1,000.00			
			Employer contribution		-220.25			
			Payroll Liabilities		220.25			
			Payroll Liabilities		220.26			
			Employer contribution		-51.51			
			Payroll Liabilities		51.51			
			Payroll Liabilities		51.51			
			Payroll Liabilities		500.00			
			Exec Sec Salary		0.00			
			Payroll Liabilities		0.00			
03/29/2019			1st Bank Liquid Assets...	Funds Transfer		X	2,500.00	5,211.59
04/01/2019			Dues:Checks	Deposit		X	332.50	5,544.09
04/01/2019	1978	Colorado Department...	-split-	26-66832, 26-6...	500.00	X		5,044.09
			Payroll Liabilities		-500.00			
			Payroll Liabilities		0.00			
04/01/2019	1979	United States Treasury	-split-	46-6014937	1,543.53	X		3,500.56
			Payroll Liabilities		-1,000.00			
			Payroll Liabilities		-51.51			
			Payroll Liabilities		-51.51			
			Payroll Liabilities		0.00			
			Payroll Liabilities		-220.25			
			Payroll Liabilities		-220.26			
04/10/2019			-split-	Deposit		X	769.19	4,269.75
			Jobline				47.94	
			PayPal				721.25	
04/10/2019		1st Bank of Lakewood	Miscellaneous Expense...	Monthly Activi...	2.00	X		4,267.75
04/15/2019			-split-	Deposit		X	519.67	4,787.42
			Grocery Card Program				332.17	
			Jobline				25.00	
			Checks				162.50	

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04/16/2019		MemberClicks	MemberClicks	VISA Debit - ...	253.57	X		4,533.85
04/29/2019	1980	Bradley Carrington	Dues:Checks	Refund	65.00	X		4,468.85
04/29/2019	1981	American Library As...	Dues/Subscriptions		150.00	X		4,318.85
05/09/2019			Fundraising:AmazonS...	Deposit		X	90.59	4,409.44
05/09/2019		1st Bank of Lakewood	Miscellaneous Expense...	Monthly Activi...	2.00	X		4,407.44
05/15/2019		CO Secretary of State	Miscellaneous Expense	Charitable Regi...	10.00	X		4,397.44
05/16/2019		MemberClicks	MemberClicks	VISA Debit - ...	253.57	X		4,143.87
05/20/2019			Dues:Checks	Deposit		X	165.00	4,308.87
05/30/2019	1983	Melanie Argo	Newsletter Editor	June-July 2019...	300.00	X		4,008.87
06/01/2019	1982	Aubrey M. Madler	Leadership Institute Ex...	Quarterly Paym...	625.00	X		3,383.87
06/10/2019			Dues:Checks	Deposit		X	125.00	3,508.87
06/10/2019		1st Bank of Lakewood	Miscellaneous Expense...	Monthly Activi...	2.00	X		3,506.87
06/17/2019		MemberClicks	MemberClicks	VISA Debit - ...	253.57	X		3,253.30
06/25/2019		CO Secretary of State	Miscellaneous Expense	Annual Registr...	10.00	X		3,243.30
06/27/2019	1984	sarah Obenauf	Prof Dev Grant Awards...		150.00	X		3,093.30
07/01/2019		Post Office	Postage	Certified 990 L...	4.95	X		3,088.35
07/03/2019	1985	Judy K Zelenski	-split-		1,780.74	X		1,307.61
			Exec Sec Salary		-3,552.50			
			Payroll Liabilities		0.00			
			Payroll Liabilities		1,000.00			
			Employer contribution		-220.26			
			Payroll Liabilities		220.26			
			Payroll Liabilities		220.25			

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Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
			Employer contribution		-51.51			
			Payroll Liabilities		51.51			
			Payroll Liabilities		51.51			
			Payroll Liabilities		500.00			
			Exec Sec Salary		0.00			
			Payroll Liabilities		0.00			
07/03/2019			1st Bank Liquid Assets...	Funds Transfer		X	3,000.00	4,307.61
07/05/2019	1986	Colorado Department...	-split-	26-66832,	500.00	X		3,807.61
			Payroll Liabilities		-500.00			
			Payroll Liabilities		0.00			
07/05/2019	1987	United States Treasury	-split-	46-6014937	1,543.53	X		2,264.08
			Payroll Liabilities		-1,000.00			
			Payroll Liabilities		-51.51			
			Payroll Liabilities		-51.51			
			Payroll Liabilities		0.00			
			Payroll Liabilities		-220.26			
			Payroll Liabilities		-220.25			
07/08/2019		Post Office	Postage	Certified mail -...	8.10	X		2,255.98
07/11/2019			Miscellaneous Expense...	Monthly Activi...	2.00	X		2,253.98
07/15/2019	1989	Ashley Creek	Prof Dev Grant Awards	Regular Grant	600.00	X		1,653.98
07/16/2019		MemberClicks	MemberClicks	VISA Debit - ...	253.57	X		1,400.41
07/19/2019			Dues:Checks	Deposit		X	65.00	1,465.41
07/22/2019			1st Bank Liquid Assets...	Funds Transfer		X	3,000.00	4,465.41
07/31/2019	1990	Yavapai County Com...	Leadership Institute Ex...	Deposit 2020 ...	2,865.53	X		1,599.88
07/31/2019	1991	Melanie Argo	Newsletter Editor	Aug/Sept 2019 ...	300.00	X		1,299.88
08/09/2019			Fundraising:AmazonS...	Deposit		X	109.23	1,409.11
08/09/2019			Miscellaneous Expense...	Monthly Activi...	2.00	X		1,407.11

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
08/13/2019			Dues:Checks	Deposit		X	50.00	1,457.11
08/13/2019			-split- Jobline	Deposit		X	3,000.45	4,457.56
			Advertising	Emporia			239.70	
			Donations	Leadership Inst...			776.50	
			PayPal				339.25	
							1,645.00	
08/16/2019		MemberClicks	MemberClicks	VISA Debit - ...	253.57	X		4,203.99
08/29/2019			-split- Jobline	Deposit		X	394.13	4,598.12
			Grocery Card Program				25.00	
			Checks				141.63	
							227.50	
09/01/2019	1992	Aubrey M. Madler	Leadership Institute Ex...	Quarterly Stipe...	625.00	X		3,973.12
09/01/2019	1993	United States Treasury	Miscellaneous Expense	990EZ penalty;...	980.00	X		2,993.12
09/04/2019			Dues:Zelle payments	Kulp(Zelenski)...		X	40.00	3,033.12
09/04/2019	1994	New Mexico Library ...	Conference Expense	Newell Registr...	130.00	X		2,903.12
09/05/2019		Post Office	Postage	Certified mail -...	8.10	X		2,895.02
09/10/2019		1st Bank of Lakewood	Miscellaneous Expense...		2.00	X		2,893.02
09/13/2019			-split- Jobline	Deposit		X	717.33	3,610.35
			Donations	Leadership Inst...			95.88	
			PayPal				339.25	
							282.20	
09/16/2019		MemberClicks	MemberClicks	VISA Debit - ...	253.58	X		3,356.77
09/20/2019		Post Office	Postage	Mail Ribbons ...	3.74	X		3,353.03
09/30/2019			-split- Jobline	Deposit		X	110.00	3,463.03
			Checks				25.00	
							85.00	

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Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
09/30/2019	1995	Melanie Argo	Newsletter Editor	Oct-Nov 2019 ...	300.00	X		3,163.03
09/30/2019	1996	Judy K Zelenski	-split-		1,780.73	X		1,382.30
			Exec Sec Salary		-3,552.50			
			Payroll Liabilities		0.00			
			Payroll Liabilities		1,000.00			
			Employer contribution		-220.25			
			Payroll Liabilities		220.25			
			Payroll Liabilities		220.26			
			Employer contribution		-51.51			
			Payroll Liabilities		51.51			
			Payroll Liabilities		51.51			
			Payroll Liabilities		500.00			
			Exec Sec Salary		0.00			
			Payroll Liabilities		0.00			
09/30/2019	1999	HUB International M...	Insurance - Bond		502.00	X		880.30
09/30/2019			1st Bank Liquid Assets...	Funds Transfer		X	2,000.00	2,880.30
10/01/2019		Post Office	Postage	Certified mail -...	8.10	X		2,872.20
10/01/2019	1997	Colorado Department...	-split-	26-66832, 26-6...	500.00	X		2,372.20
			Payroll Liabilities		-500.00			
			Payroll Liabilities		0.00			
10/01/2019	1998	United States Treasury	-split-	46-6014937	1,543.53	X		828.67
			Payroll Liabilities		-1,000.00			
			Payroll Liabilities		-51.51			
			Payroll Liabilities		-51.51			
			Payroll Liabilities		0.00			
			Payroll Liabilities		-220.25			
			Payroll Liabilities		-220.26			
10/07/2019	2000	Melanie Argo	Newsletter Ad Commis...	Annual Ad Em...	120.00	X		708.67
10/08/2019			1st Bank Liquid Assets...	Funds Transfer		X	1,000.00	1,708.67
10/09/2019		1st Bank of Lakewood	Miscellaneous Expense...	Monthly activit...	2.00	X		1,706.67

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Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/16/2019			MemberClicks	VISA Debit - ...	253.58	X		1,453.09
10/16/2019		Oriental Trading Co	Conference Expense	VISA Debit - ...	59.36	X		1,393.73
10/16/2019		Post Office	Postage	VISA Debit - ...	4.49	X		1,389.24
10/21/2019	2001	Annie Epperson	Committees:Awards	Refund Eppers...	50.00	X		1,339.24
10/21/2019	2002	NMLA	Committees:Awards	4 Reception Ti...	100.00	X		1,239.24
10/23/2019	2003	Dawn Hite	Committees:Awards	Unsung Hero A...	100.00	X		1,139.24
10/24/2019		US Recognition	Committees:Awards	VISA Debit - P...	143.52	X		995.72
10/25/2019		Wal-Mart	Conference Expense	VISA Debit - R...	54.35	X		941.37
10/25/2019			1st Bank Liquid Assets...	Funds Transfer		X	2,000.00	2,941.37
10/28/2019			Dues:Checks	Deposit		X	410.00	3,351.37
10/28/2019		Staples	Printing	Conf Meetings	42.17	X		3,309.20
10/29/2019		Applejack Wine & S...	Conference Expense	VISA Debit - R...	104.70	X		3,204.50
11/04/2019		Hotel Albuquerque	Executive Board:Travel	VISA Debit - E...	440.70	X		2,763.80
11/06/2019			-split-	Deposit		X	298.55	3,062.35
			Special Projects	LI Auction			75.00	
			Grocery Card Program	Kroger			123.55	
			Checks				100.00	
11/06/2019	2004	Lisa Brunick	Prof Dev Grant Awards...		600.00	X		2,462.35
11/08/2019			-split-	Deposit		X	421.17	2,883.52
			Jobline				23.97	
			PayPal				397.20	
11/08/2019		1st Bank of Lakewood	Miscellaneous Expense...	Monthly Activi...	2.00	X		2,881.52

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From 01/01/2019 through 12/31/2019

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
11/12/2019			Fundraising:AmazonS...	Deposit		X	53.35	2,934.87
11/18/2019		MemberClicks	MemberClicks	VISA Debit - ...	253.58	X		2,681.29
11/19/2019			Dues:Zelle payments	Baeza		X	65.00	2,746.29
11/22/2019	2005	Judy Kulp Zelenski	Executive Board:Travel	MPLA/NMLA ...	611.80	X		2,134.49
12/02/2019	2006	Melanie Argo	Newsletter Editor	Dec19-Jan20 Is...	300.00	X		1,834.49
12/02/2019	2007	Aubrey M. Madler	Leadership Institute Ex...		625.00	X		1,209.49
12/06/2019	2008	New Mexico Library ...	Prof Dev Grant Awards...		500.00	X		709.49
12/09/2019			-split- Special Projects Jobline PayPal	Deposit LI Auction		X	3,862.13 52.80 95.88 3,713.45	4,571.62
12/09/2019			Dues:Checks	Deposit		X	707.50	5,279.12
12/10/2019		1st Bank of Lakewood	Miscellaneous Expense...	Monthly Activi...	2.00	X		5,277.12
12/19/2019			Dues:Checks	Deposit		X	250.00	5,527.12
12/20/2019			Dues:Zelle payments	Clark Chantel		X	65.00	5,592.12
12/23/2019			Dues:Zelle payments	Edgington		X	65.00	5,657.12
12/24/2019			Dues:Checks	Deposit		X	1,709.53	7,366.65
12/30/2019			Dues:Zelle payments	Duque-Rueda		X	55.00	7,421.65
12/31/2019			Jobline	PayPal fees Ad...		X	37.08	7,458.73
12/31/2019			Newsletter:Advertising	PayPal fees Ad...		X	23.50	7,482.23
12/31/2019			Dues:PayPal	PayPal fees Ad...		X	520.83	8,003.06
12/31/2019			Fundraising:Grocery C...	PayPal fees Ad...		X	8.40	8,011.46

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Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/31/2019			Fundraising:Donations	PayPal fees Ad...		X	29.53	8,040.99
12/31/2019			PayPal Fees	PayPal fees Ad...	37.08	X		8,003.91
12/31/2019			PayPal Fees	PayPal fees Ad...	23.50	X		7,980.41
12/31/2019			PayPal Fees	PayPal fees Ad...	520.83	X		7,459.58
12/31/2019			PayPal Fees	PayPal fees Ad...	8.40	X		7,451.18
12/31/2019			PayPal Fees	PayPal fees Ad...	29.53	X		7,421.65
12/31/2019	2009	Judy K Zelenski	-split-		1,780.74	X		5,640.91
			Exec Sec Salary		-3,552.50			
			Payroll Liabilities		0.00			
			Payroll Liabilities		1,000.00			
			Employer contribution		-220.26			
			Payroll Liabilities		220.26			
			Payroll Liabilities		220.25			
			Employer contribution		-51.51			
			Payroll Liabilities		51.51			
			Payroll Liabilities		51.51			
			Payroll Liabilities		500.00			
			Exec Sec Salary		0.00			
			Payroll Liabilities		0.00			
12/31/2019	2010	Colorado Department...	-split-	26-66832, 26-6...	500.00	X		5,140.91
			Payroll Liabilities		-500.00			
			Payroll Liabilities		0.00			
12/31/2019	2011	United States Treasury	-split-	46-6014937	1,543.53	X		3,597.38
			Payroll Liabilities		-1,000.00			
			Payroll Liabilities		-51.51			
			Payroll Liabilities		-51.51			
			Payroll Liabilities		0.00			
			Payroll Liabilities		-220.26			
			Payroll Liabilities		-220.25			
12/31/2019	2012	Judy K Zelenski	-split-		480.79	X		3,116.59

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Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
			Postage		-20.35			
			Telephone		-416.64			
			Travel		-43.80			
12/31/2019	2013	Jan Brue Enright	Prof Dev Grant Awards...	Professional D...	600.00	X		2,516.59

09/21/20
Cash Basis

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Income & Expense - Budget vs. Actual

January 1, 2019- December 31, 2019

	Jan - Dec 19	Budget
Income		
Conference	14,088.11	27,000.00
Dues		
Checks	6,759.53	5,000.00
PayPal	14,270.21	12,000.00
Zelle payments	420.00	1,000.00
Total Dues	21,449.74	18,000.00
Fundraising		
AmazonSmile Donations	346.49	100.00
Donations	708.03	0.00
Grocery Card Program	1,173.75	900.00
Special Projects	127.80	
Total Fundraising	2,356.07	1,000.00
Interest	715.99	250.00
Jobline	738.30	500.00
Leadership Institute		
Participant Fees	0.00	0.00
Sponsorships		
LI Benefit Auction	0.00	500.00
Sponsorships - Other	0.00	500.00
Total Sponsorships	0.00	1,000.00
Total Leadership Institute	0.00	1,000.00
Newsletter		
Advertising	800.00	500.00
Total Newsletter	800.00	500.00
Total Income	40,148.21	48,250.00
Gross Profit	40,148.21	48,250.00
Expense		
Audit	0.00	0.00
Booth	0.00	200.00
Committees		
Awards	393.52	600.00
Total Committees	393.52	600.00
Conference Expense	348.41	1,000.00
Diversity Alliance Stipends	0.00	3,000.00
Dues/Subscriptions	150.00	150.00
Exec Sec Salary		
Employer contribution	1,087.06	1,087.07
Exec Sec Salary - Other	14,209.80	14,210.00
Total Exec Sec Salary	15,296.86	15,297.07
Executive Board		
Travel	1,096.30	1,000.00
Total Executive Board	1,096.30	1,000.00
Fundraising Expense		
Grocery Card Program	500.00	325.00
Total Fundraising Expense	500.00	325.00
Insurance - Bond	502.00	550.00

09/21/20
Cash Basis

MPLA
Income & Expense - Budget vs. Actual
January 1, 2019- December 31, 2019

	Jan - Dec 19	Budget
Leadership Institute Expense		
Coordinator	2,500.00	2,500.00
Institute Facilitator	0.00	0.00
Institute Facility/Location	2,865.53	3,000.00
Leadership Institute - Misc	0.00	0.00
Travel	0.00	0.00
Total Leadership Institute Expense	5,365.53	5,500.00
MemberClicks	2,789.32	3,042.84
Miscellaneous Expense		
Bank Charges	24.00	50.00
Miscellaneous Expense - Other	1,000.00	20.00
Total Miscellaneous Expense	1,024.00	70.00
Newsletter Ad Commissions	120.00	200.00
Newsletter Editor	1,800.00	1,800.00
PayPal Fees	619.34	675.00
Postage	74.73	100.00
President-Travel	0.00	1,500.00
Printing	42.17	100.00
Prof Dev Grant Awards		
CE Preconference Grants	500.00	2,000.00
Regular Grants	1,950.00	5,500.00
Prof Dev Grant Awards - Other	600.00	
Total Prof Dev Grant Awards	3,050.00	7,500.00
Telephone	416.64	400.00
Videoconferencing	499.90	500.00
Web Hosting	29.00	150.00
Webmaster	0.00	1,000.00
Total Expense	34,117.72	44,659.91
Net Income	6,030.49	3,590.09

MPLA
Balance Sheet Prev Year Comparison
As of December 31, 2019

	<u>Dec 31, 19</u>	<u>Dec 31, 18</u>	<u>\$ Change</u>
ASSETS			
Current Assets			
Checking/Savings			
1st Bank Checking	2,516.59	3,702.09	-1,185.50
1st Bank Liquid Assets Account	55,643.11	48,786.09	6,857.02
Premier Time Savings (CD)	20,693.25	20,334.28	358.97
Total Checking/Savings	<u>78,852.95</u>	<u>72,822.46</u>	<u>6,030.49</u>
Total Current Assets	<u>78,852.95</u>	<u>72,822.46</u>	<u>6,030.49</u>
TOTAL ASSETS	<u>78,852.95</u>	<u>72,822.46</u>	<u>6,030.49</u>
LIABILITIES & EQUITY	0.00	0.00	0.00