

MPLA 2018 Leadership Institute (YMCA estimations)

Expenses

Total Expenses	\$31,935.20	\$0.00
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YMCA of the Rockies	Estimated	Actual
Room, board & meeting space		
Easel w/flipchart \$20/day each (need 3 Sun-Thurs)	\$300.00	\$0.00
1 single room Sun-Wed (Maureen)	\$355.20	\$0.00
4 single rooms Sun-Fri (Coordinator and mentors) @ \$577 ea	\$2,368.00	\$0.00
15 double rooms Sun-Fri (Fellows) @ \$367 pp	\$11,460.00	\$0.00
Refreshments & paper products for breaks & social (no alc.)	\$200.00	\$0.00
Total	\$14,683.20	\$0.00

Travel	Estimated	Actual
LI Coordinator	\$690.00	\$0.00
Flight	\$550.00	\$0.00
Roundtrip Shuttle	\$80.00	\$0.00
Airport parking	\$40.00	\$0.00
Travel day meal(s)	\$20.00	\$0.00
Maureen	\$690.00	\$0.00
Flight	\$550.00	\$0.00
Roundtrip Shuttle	\$80.00	\$0.00
Airport parking	\$40.00	\$0.00
Travel day meal(s)	\$20.00	\$0.00
3 Mentors	\$2,220.00	\$0.00
Flights/mileage	\$1,800.00	\$0.00
Shuttle roundtrip (3)	\$240.00	\$0.00
Airport parking	\$120.00	\$0.00
Travel day meal(s)	\$60.00	\$0.00
Total	\$3,600.00	\$0.00

Publicity & fundraising	Estimated	Actual
Fliers, handouts, etc.		\$0.00
Postage	\$20.00	\$0.00
Thank you cards to sponsors	\$10.00	\$0.00
Total	\$50.00	\$0.00
Supplies	Estimated	Actual
Binders	\$65.00	\$0.00
Flip charts (get from YMCA?)	\$0.00	\$0.00
Pens	\$5.00	\$0.00
Colored paper	\$10.00	\$0.00
Name badge kits	\$20.00	\$0.00
Misc. supplies (markers, tape, paper, post-its)	\$20.00	\$0.00
Certificates	\$12.00	\$0.00
Printing	\$600.00	\$0.00
Shipping binders and supplies	\$300.00	\$0.00
Total	\$1,032.00	\$0.00
Miscellaneous	Estimated	Actual
Facilitator Fee	\$7,500.00	\$0.00
Facilitator gift card (thank you)	\$50.00	\$0.00
LI Coordinator Salary	\$5,000.00	\$0.00
Mentor gifts (small gourmet food item)	\$20.00	\$0.00
PayPal Credit Card Charges	\$0.00	\$0.00
Total	\$12,570.00	\$0.00



MPLA Leadership Institute 2018

Income

	Estimated
Total income	\$33,537.50

Registrations

Estimated No.	Actual No.	Type	Price	Estimated Income	
	15	0	Member @	\$600.00	\$9,000.00
	15	0	Non-member	\$800.00	\$12,000.00
Total					\$21,000.00

Sponsorships/Donations

Estimated No.	Actual No.	Source	Price	Estimated Income	
	1	0		\$5,000.00	\$5,000.00
	1	0		\$2,000.00	\$2,000.00
	1	0		\$1,000.00	\$1,000.00
	1	0		\$1,000.00	\$1,000.00
	1	0		\$1,000.00	\$1,000.00
	1	0		\$500.00	\$500.00
	1	0		\$500.00	\$500.00
	1	0		\$500.00	\$500.00
	1	0		\$500.00	\$500.00
	1	0		\$250.00	\$250.00
	1	0		\$250.00	\$250.00
Total					\$12,500.00

In Kind Donations

Estimated No.	Actual No.	Type	Price	Estimated Income	
	35	0	Water bottles	\$1.00	\$35.00
	50	0	Pens@	\$0.05	\$2.50
Total					\$37.50



Actual
\$0.00

Actual Income
\$0.00
\$0.00
\$0.00

Actual Income
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00
\$0.00

Actual Income
\$0.00
\$0.00
\$0.00

Income/Expense Summary - MPLA 2018 Leadership Institute

Expenses

	Estimated	Actual		Estimated	Actual
Total Expenses	\$31,935.20	\$0.00	Total Income	\$33,537.50	\$0.00

YMCA of the Rockies	Estimated	Actual
Total	\$14,683.20	\$0.00

Registrations	Estimated	Actual
Total	\$21,000.00	\$0.00

Travel	Estimated	Actual
Total	\$3,600.00	\$0.00

Sponsorships & donations	Estimated	Actual
Total	\$12,500.00	\$0.00

Publicity	Estimated	Actual
Total	\$50.00	\$0.00

In-kind Donations	Estimated	Actual
Total	\$37.50	\$0.00

Supplies	Estimated	Actual
Total	\$1,032.00	\$0.00

Miscellaneous	Estimated	Actual
Total	\$12,570.00	\$0.00

MPLA 2018 Leadership Institute (Custer State Park estimations)

Expenses

Total would be reduced by about \$1000 after fine-tuning number of people and reducing charges for Maureen's early departure

Total Expenses	\$34,329.52	\$12,572.04
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Custer State Park	Estimated	Actual
Room, board & meeting space		\$0.00
Lodging	\$9,047.00	
Function Rm	\$300.00	
Food	\$8,106.00	
Taxes & Fees	\$630.52	
		\$0.00
Total	\$18,083.52	\$0.00

Travel	Estimated	Actual
LI Coordinator	\$614.00	
Mileage (round trip \$1,100)	\$594.00	
Travel day meal(s)	\$20.00	
Maureen	\$680.00	\$0.00
Flight	\$550.00	
Roundtrip Shuttle	\$70.00	
Airport parking	\$40.00	
Travel day meal(s)	\$20.00	
2 Mentors	\$1,460.00	\$0.00
Flights/mileage	\$1,200.00	
Shuttle roundtrip (2)	\$140.00	
Airport parking	\$80.00	
Travel day meal(s)	\$40.00	
Total	\$2,754.00	\$0.00

Publicity & fundraising	Estimated	Actual
Fliers, handouts, etc.	\$20.00	\$0.00

Postage		\$10.00	\$0.00
Thank you cards to sponsors		\$20.00	
Total		\$50.00	\$0.00
Supplies	Estimated	Actual	
Binders		\$65.00	
Flip charts		\$40.00	
Pens		\$5.00	
Colored paper		\$10.00	
Name badge kits		\$20.00	
Misc. supplies (markers, tape, paper, post-it		\$20.00	
Certificates		\$12.00	
Printing		\$700.00	
Shipping binders and supplies		\$0.00	
Total		\$872.00	
Miscellaneous	Estimated	Actual	
Facilitator Fee		\$7,500.00	\$7,500.00
Facilitator gift card (thank you)		\$50.00	\$50.00
LI Coordinator Salary		\$5,000.00	\$5,000.00
Mentor gifts (small gourmet food item)		\$20.00	\$22.04
PayPal Credit Card Charges		\$0.00	\$0.00
Total		\$12,570.00	\$12,572.04



MPLA 2016 Leadership Institute

Expenses

Total Expenses	\$37,432.50	\$32,987.09
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YMCA of the Rockies	Estimated	Actual
Room, board & meeting space	\$18,000.00	\$17,690.86
Refreshments at breaks + Reception	\$275.00	\$361.89
Total	\$18,275.00	\$18,052.75

Travel	Estimated	Actual
LI Coordinator	\$1,280.00	\$1,226.81
Maureen	\$650.00	
5 Mentors	\$3,000.00	
Airport Shuttle	\$382.50	\$382.50
Total	\$5,312.50	\$1,609.31

Publicity	Estimated	Actual
Fliers, handouts, etc.	\$20.00	\$0.00
Postage	\$10.00	\$0.00
Total	\$30.00	\$0.00

Miscellaneous	Estimated	Actual
Facilitator Fee	\$7,500.00	\$7,500.00
Binders	\$70.00	\$65.14
Flip charts	\$50.00	\$39.16
Pens	\$5.00	\$1.79
Colored paper	\$0.00	\$0.00
Name badge kits	\$20.00	\$10.31
Printing	\$800.00	\$595.24
Misc. supplies (markers, tape, paper, post-its)	\$20.00	\$32.85
Certificates & fellow gifts?	\$250.00	\$8.50
Facilitator gift card	\$50.00	\$50.00
LI Coordinator Salary	\$5,000.00	\$5,000.00
Mentor gifts (small gourmet food item)	\$50.00	\$22.04
PayPal Credit Card Charges	\$0.00	\$0.00
Total	\$13,815.00	\$13,325.03

LI Coordinator Travel

Mileage (round trip)	Rate	Total
1850	0.575	1063.75
Per Diem (days)		
2	51	102
Hotel (per night estimate)		

60	2	120
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Maureen Travel

Flight	550
Per Diem - 2 days	102
Total	652

MPLA Leadership Institute 2016

Income

	Estimated	Actual
Total income	\$26,625.00	\$26,450.00

Registrations						
Estimated No.	Actual No.	Type	Price	Estimated Income	Actual Income	
	9	Member @	\$550.00	\$4,950.00	\$4,950.00	
	21	Non-member	\$650.00	\$13,650.00	\$13,650.00	
	Total			\$18,600.00	\$18,600.00	

Sponsorships/Donations						
Estimated No.	Actual No.	Source	Price	Estimated Income	Actual Income	
	1	Elsevier	\$500.00	\$500.00	\$500.00	
	1	Biblioboard (Jan billing)		\$0.00	\$0.00	
	1	WT Cox	\$500.00	\$500.00	\$500.00	
	1	Colorado Library Consortium	\$250.00	\$250.00	\$250.00	
	1	1 Springer	\$500.00	\$500.00	\$500.00	
	1	III (Innovative)	\$5,000.00	\$5,000.00	\$5,000.00	
	1	University of Arizona School of Information	\$600.00	\$600.00	\$600.00	
	1	BYU, Harold B. Lee Library	\$500.00	\$500.00	\$500.00	
	Total			\$7,850.00	\$7,850.00	

In Kind Donations						
Estimated No.	Actual No.	Type	Price	Estimated Income	Actual Income	
	30	Binders@	\$5.00	\$150.00	\$0.00	
	50	Pens@	\$0.50	\$25.00	\$0.00	
	Total			\$175.00	\$0.00	

Income/Expense Summary - MPLA 2016 Leadership Institute

Expenses

	Estimated	Actual	
Total Expenses	\$37,432.50	\$31,377.78	Total Income

YMCA of the Rockies	Estimated	Actual
Total	\$18,275.00	\$18,052.75

Registrations
Total

Travel	Estimated	Actual
Total	\$5,312.50	\$0.00

Sponsorships & donations
Total

Publicity	Estimated	Actual
Total	\$30.00	\$0.00

In-kind Donations
Total

Miscellaneous	Estimated	Actual
Total	\$13,815.00	\$13,325.03



Estimated	Actual
\$26,625.00	\$26,450.00

Estimated	Actual
\$18,600.00	\$18,600.00

Estimated	Actual
\$7,850.00	\$7,850.00

Estimated	Actual
\$175.00	\$0.00

MPLA Leadership Institute

Profit - Loss Summary

2014	Estimated	Actual
Total income	\$31,017.50	\$29,967.50
Total expenses	\$28,331.20	\$32,374.46

Total profit (or loss)	\$2,686.30	(\$2,406.96)
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2016	Estimated	Actual
Total income	\$26,625.00	\$26,450.00
Total expenses	\$37,432.50	\$32,987.09

Total profit (or loss)	(\$10,807.50)	(\$6,537.09)
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MPLA Leadership Institute 2014

Income

	Estimated	Actual
Total income	\$31,017.50	\$29,967.50

Registrations						
Estimated No.	Actual No.	Type	Price	Estimated Income	Actual Income	
15	16	Member @	\$550.00	\$8,250.00	\$8,800.00	
1	1	Single non-member	\$863.50	\$872.50	\$872.50	
14	13	Non-member	\$650.00	\$9,100.00	\$8,450.00	
Total				\$18,222.50	\$18,122.50	

Sponsorships/Donations						
Estimated No.	Actual No.	Source	Price	Estimated Income	Actual Income	
1	1	Jeff Belliston	\$20.00	\$20.00	\$20.00	
1	1	Carol Hammond	\$100.00	\$100.00	\$100.00	
1	1	Jean Hatfield	\$50.00	\$50.00	\$50.00	
1	1	Kay Christensen	\$50.00	\$50.00	\$50.00	
1	1	Brenda Hemmelman	\$25.00	\$25.00	\$25.00	
1	1	Innovative Interfaces, Inc.	\$8,000.00	\$8,000.00	\$8,000.00	
1		EBSCO	\$500.00	\$500.00	\$500.00	
1	1	Brigham Young University	\$500.00	\$500.00	\$500.00	
1		OverDrive	\$500.00	\$500.00	\$500.00	
1	1	Utah Valley University	\$400.00	\$400.00	\$400.00	
1	1	Weber State University	\$200.00	\$200.00	\$200.00	
1	1	Southern Utah University	\$300.00	\$300.00	\$300.00	
1	1	Cox Information Services	\$750.00	\$750.00	\$750.00	
1		Utah State University	\$250.00	\$250.00	\$250.00	
1		Dixie State University (Utah)	\$200.00	\$200.00	\$200.00	
1		Roswell Bookbinding	\$500.00	\$500.00	\$0.00	
Total				\$12,345.00	\$11,845.00	

In Kind Donations						
Estimated No.	Actual No.	Type	Price	Estimated Income	Actual Income	

	30		Binders@	\$10.00	\$300.00	\$0.00
	50		Pens@	\$1.00	\$50.00	\$0.00
Total					\$350.00	\$0.00
Hotel/Venue Comps.						
Estimated No.	Actual No.	Type	Price	Estimated Income	Actual Income	
	1		Single rooms@	\$100.00	\$100.00	\$0.00
					\$0.00	\$0.00
Total					\$100.00	\$0.00

MPLA 2014 Leadership Institute

Expenses

Total Expenses	\$28,331.20	\$32,374.46
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Room & Board	Estimated	Actual	
Lodging		\$8,000.00	
5 Breakfasts		\$2,000.00	
5 Lunches		\$2,000.00	
5 Dinners		\$5,000.00	
Refreshments at breaks		\$500.00	\$242.86
YMCA Deposit (2012)			\$4,425.00
YMCA Final Invoice (2014)			\$10,669.00
Total	\$17,500.00	\$15,336.86	

Travel	Estimated	Actual
LI Coordinator	\$1,316.20	\$1,235.92
Maureen and Mentors	\$4,000.00	\$2,707.78
Total	\$5,316.20	\$3,943.70

Publicity	Estimated	Actual
Fliers	\$200.00	\$13.97
Postage	\$75.00	
Total	\$275.00	\$1.00

Miscellaneous	Estimated	Actual
Facilitator Fee		\$7,500.00
Binders	\$300.00	\$76.80
Flip charts	\$120.00	\$94.01
Pens	\$10.00	\$5.99
Colored paper	\$50.00	\$48.45
Name badge kits	\$20.00	\$11.59
Printing	\$350.00	\$826.91
Misc. supplies (markers, tape, paper, post-its)	\$100.00	\$9.98
Certificates	\$20.00	\$5.00
Facilitator gift	\$50.00	\$45.27
LI Coordinator Salary	\$4,200.00	\$4,200.00
Mentor gifts	\$20.00	\$21.10
PayPal Credit Card Charges		\$247.80
Total	\$5,240.00	\$13,092.90

LI Coordinator Travel

	Rate	Total
Mileage (round trip)	1880	1062.2
Per Diem (days)	2	102
Hotel (per night estimate)	76	152

Maureen Travel

Flight	550
Per Diem - how many days?	102
Total	

Income/Expense Summary - MPLA 2014 Leadership Institute

Expenses

	Estimated	Actual	
Total Expenses	#REF!	#REF!	Total Income

YMCA of the Rockies	Estimated	Actual
Total	#REF!	#REF!

Registrations
Total

Travel	Estimated	Actual
Total	#REF!	\$0.00

Sponsorships & donations
Total

Publicity	Estimated	Actual
Total	#REF!	\$0.00

In-kind Donations
Total

Miscellaneous	Estimated	Actual
Total	#REF!	#REF!

Hotel/Venue Comps.
Total

Refreshments	Estimated	Actual
Total	\$0.00	\$0.00