Venue:

- Yavapai refunded MPLA' deposit and all fellows who paid for the June 2020 institute
- I just heard from my Yavapai contact that they are no longer available during the requested week due to needs of their athletics dept. They could host us and accommodate single rooms for everyone from June 22 July 27, 2021. Based on my calculations from the previous contract, our residential costs could increase by about 3,000.
- The LI Committee discussed the importance of distancing by offering single rooms instead of doubles as the default. The meeting room might also need to accommodate distancing (depending on CDC recommendations at that time).

Cohort:

- We held a meet & greet for the cohort including Mark, I, and our mentors. About 60% were able to attend. I will hold a second meet & greet soon to try and catch those who could not attend the first live Zoom session.
- The cohort also expressed interest in participating in PD online this fall regarding diversity and social justice our roles as leaders in our libraries and communities. Mark has volunteered to facilitate.

Facilitator:

Mark is committed to facilitating, but we will need to re-establish a date that works for him and the entire cohort.

Contingencies and Other Considerations:

I will issue a second climate survey to the cohort asking questions such as:

- As far as you can currently say, will your institution support out-of-state travel in the spring/early summer of 2021?
- Are you personally comfortable with attending an in-person Leadership Institute?
- Which week/s would you be free for an in-person Leadership Institute?
- Would you consider it valuable to attend a series of sessions via Zoom if we can not meet in person during the spring/summer of 2021?

Other thoughts:

- Host the institute as a seminar-based online course using Canvas that can run as a series
 with live Zoom sessions and independent work, discussions, and mentor meet-ups in
 between live sessions.
- If the summer dates now available at Yavapai don't work for everyone, we could consider asking if the YMCA of the Rockies could host us once again. If that happens, I suggest shortening the LI by about 1 or 1 ½ days because, as a venue, they do cost more.
- Meeting space should accommodate social distancing and mask-wearing
- Food options refreshments offered should not be communal
- Cleaning supplies need to work with venue regarding extra cleaning and needed sanitation supplies (do we need to bring our own?)

The committee discussed February as a final deadline to make a decision; deciding how to move forward by the end of the calendar year or ASAP is likely ideal.

As always, you are more than welcome to contact me directly if you have questions or concerns to address independently/privately.

Thank you all for your patience in this process. Stay safe and well.

Respectfully submitted,

Aubrey Madler Coordinator