

Server Admin Board Report 2023-09-13

Activities

- Assisted users with accessing their accounts
- Assisted with Workspace
 - Created Spaces (Exec Board, AMS TF, and Payment TF).
 - Provided support, configuration, and set-up with Spaces
- Completed Website tasks
 - Helped the webmaster with a few tasks
 - Updated site when webmaster was not available
- Working with Archives committee on:
 - MetaData work for the website
 - Reviewing and revising Metadata for Archives
- Workspace training
 - Offered multiple webinars for Google Workspaces, Spaces, and Meet for board members
 - See: <https://webinars.mpla.us/>
- Association Management Service TF
 - Helped identify AMS options
 - Created evaluation Rubric for AMS
 - Set up Spaces
- Payment Services TF
 - Set up Spaces
 - Narrowed search to services supported by:
 - Machform
 - New AMS