April. 13, 2023

## **Archives Committee Tasks**

- Attended meetings and provided input on the process
- Explored AWS S3 options
  - Tested and developed proof of concept site using AWS S3 on amazon servers for Archives and web storage
    - Opened free limited account
    - Applied and received \$300 credit for testing use of Amazon
  - Tested and developed proof of concept site using Pathfinder (S3) on Univ. of Wyoming servers for Archives and web storage.
    - Worked with UW support staff
    - Resolved issues on MPLA's MODX installation
    - Identified and suggest corrections to Pathfinder on UW's end
  - I developed a test install of migrating all MPLA newsletters to Pathfinder
    - See https://dbzwx4vj.modx.dev
- Download, Rename and Move all files for the archives site
  - Move from Webserver to Pathfinder
  - o Rename using new archives file naming scheme
  - This is still ongoing as there are a very large number of files

## **Webhosting Update**

- Target Launch Date: Conference Aug 2022
- Move MPLA site from shared hosting (StableHost) to MODXCloud and Gmail
- Purchased hosting account at MODXCloud
  - Use of MODXCloud reduces the technical knowledge to manage site hosting
  - Allows for access by multiple MPLA managers (webmaster, exec sec, president, newsletter editor, etc)
    - Improves continuance of service
    - Empowers others to take active part managing site/content
    - Expand number of people with knowledge and ability to maintain website
- Site moved and copied to MODXCloud site Completed
- Developing Test sites for improving the site management Ongoing
- Export and Import content from existing site to Dev Sites Ongoing
- MIgrate MPLA email to Gmail services Delayed until completing moving website with target for switchover at conference Aug 2022
- The process has been delayed for the following reasons
  - Finalizing final Archives site/plan
  - Personal factors delaying process (helping sister sell house, packing, and moving)

All board reports are posted.

Jobline listings up to date

Continue to keep site up to date:

- Updated MODX and plugins
- Jobline lists
- Updated site content as needed
- Posting Job Reports

Help with email accounts (password requests)

Troubleshooting support for email and website issues.